

JESSICA A. WOODWARD-ERICKSSON, CPA

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"We are proud to have Jessica on our team. Her knowledge of cost accounting and financial strategy has contributed significantly to our bottom line."

~ Elizabeth Cambray, VP of Sales, Pallet

December 10, 2014

Mr. Lawrence Reinhart, SPHR
Vice President of Human Resources
Conveyors International
24517 Orson Drive SE
Philadelphia, PA 19101

Dear Mr. Reinhart:

As a Certified Public Accountant with a demonstrated track record in leading accounting functions in a global manufacturing environment, I am confident that I would be an asset to your organization as a Controller or Director of Accounting. My success has derived from my commitment to achieving outstanding results, developing strong business relationships, and building solid financial infrastructures.

Organizations are particularly challenged by globalization and engaging in a global economy. Beyond pursuing opportunities for greater productivity, greater efficiency and ultimately, greater profitability, accountants must also guide organizations on international compliance. As you can tell from my enclosed résumé, I have been selected to participate on an ISO certification team to position my organization to compete in the global market.

In addition to my strong technical skills and credentials, I can offer your organization:

- Strong initiative to understand the big picture to help organizations achieve both short- and long-term goals.
- A team player with the ability to tackle complex financial challenges and identify cost-saving opportunities.
- Innovative solutions to improve processes and procedures that increased profits.

In summary, I am a driven professional seeking an opportunity to expand my experience on a global scale. Therefore, I would be pleased to have the opportunity to meet with you to discuss your needs and how I might be able to meet them. Please contact me at the address and phone number listed below. I look forward to speaking with you soon.

Sincerely,

Jessica A. Woodward-Ericksson

Enclosure